

***DOMESTIC RELATIONS SECTION  
LAWRENCE COUNTY COURT HOUSE  
430 COURT STREET  
NEW CASTLE, PA 16101-3503***

***JUDGES  
J. CRAIG COX, P.J.  
JOHN W. HODGE, J.  
DAVID H. ACKER, J.***

***DOMESTIC RELATIONS DIRECTOR  
Mary G. Kelly  
PHONE: 724-656-2122  
FAX: 724-658-7851***

**DE NOVO/CONTEMPT  
PHONE HEARING INSTRUCTIONS**

If you are a party to a support case filed with the Lawrence County Domestic Relations Office and reside in another county or state and have been scheduled for a De Novo/Contempt Hearing in the Lawrence Court of Common Pleas, you may request a Telephone Hearing.

**If you would like to request a Telephone Hearing, please complete the attached Motion and return it to: Lawrence County Government Center**

**Court Administration Office  
430 Court Street  
New Castle, PA 16101**

**\*\*Or fax to 724-656-2476**

**\*\*DO NOT RETURN TO DOMESTIC RELATIONS. ALL REQUESTS MUST GO THROUGH THE OFFICE OF COURT ADMINISTRATION. PLEASE INCLUDE A COPY OF YOUR PHOTO ID.**

**PLEASE MAKE SURE THE CAPTIONS ON THE MOTION (NAMES, PACSES AND DOCKET NUMBER, TIME AND DATE) ARE COMPLETED IN FULL.**

**Your request for a Telephone Hearing MUST be done 2 WEEKS PRIOR to your scheduled hearing.**

**\*\*Should the above motion be granted, the Court of Common Pleas will call you at the scheduled date and time of your hearing.**

IN THE COURT OF COMMON PLEAS  
OF LAWRENCE COUNTY, PENNSYLVANIA

_____	Plaintiff	: PACSES No.
v.		:
_____	Defendant	: Docket No.
		:
		: Other State No.
		:

MOTION

A \_\_\_\_\_ (**DE NOVO HEARING/CONTEMPT HEARING**) is scheduled for the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ m. at \_\_\_\_\_ (Courtroom # \_\_\_\_\_). The undersigned \_\_\_\_\_, Defendant/Plaintiff requests the Court grant a telephone hearing. The telephone hearing is requested because \_\_\_\_\_

I understand this request will be granted by the Court if the Court finds that I have provided good cause in this request. My phone number is \_\_\_\_\_.

I certify that this filing complies with the provisions of the Public Access Policy of the Unified Judicial System of Pennsylvania: Case records of the Appellate and Trial Courts that require filing confidential information and documents differently than non-confidential information and documents.

Date: \_\_\_\_\_  
\_\_\_\_\_  
Plaintiff/Defendant

ORDER OF COURT

The Court hereby denies/grants the request for telephone hearing.

BY THE COURT:

\_\_\_\_\_ J.

\_\_\_\_\_  
Date