

AGENDA
LAWRENCE COUNTY SALARY BOARD
PUBLIC MEETING October 21st, 2026, 9:00 AM

I. **OPENING EXERCISES**

- A. Pledge of Allegiance & Moment of Silence
- B. Call to Order
- C. Roll Call
- D. Explanation of Procedures to Audience

II. **PUBLIC COMMENTS**

III. **MINUTES**

- a. June 5th, 2026

IV. **RESOLUTIONS**

1. *District Attorney*

- a. Resolution for discussion and possible approval for Intelligence Analyst salary to be increased by \$1,500.00.

2. *Jail*

- a. Resolution for discussion and possible approval for the Director and Food Services salary to be increased by \$1,500.

3. *Jail*

- a. Resolution for discussion and possible approval to eliminate the Deputy of Warden position.
- b. Resolution for discussion and possible approval to eliminate the Intelligence Police Officer position.

4. *Jail*

- a. Resolution for discussion and possible approval to increase the salary of Assistance Chief Financial Officer by \$1,875.
- b. Resolution for discussion and possible approval to increase the salary of the Facility Access Manager by \$1,875.
- c. Resolution for discussion and possible approval to increase the salary of the Records Supervisor by \$1,875.

5. *Jail*

- a. Resolution for discussion and possible approval to increase the salary of the Deputy Warden of Security by \$3,000.
- b. Resolution for discussion and possible approval for the Deputy Warden of Security to receive a one-time stipend of \$2,000. This stipend will not increase the annual salary of the position and will not be included in any COLA calculations.

6. *Jail*

- a. Resolution for discussion and possible approval to create the position of Administrative Shift Commander Captain at a salary of \$68,450.

7. *Jail*

- a. Resolution for discussion and possible approval to set the base rate of the position of Treatment Counselor at \$60,000.
- b. Resolution for discussion and possible approval for any current Treatment Counselor that has a salary below the base rate set by this resolution shall have their salary raised to this new base rate.
- c. Resolution for discussion and possible approval that the Treatment Counselor shall not receive a 2027 COLA, if granted.

8. *Courts*

- a. Create one (1) Part-Time Courtroom Assistant position at a rate of \$25.00 per hour.
- b. This resolution shall be retroactively effective October 13, 2026.

9. *MHDS*

Resolution for discussion and possible approval to increase the salary of the EI Coordinator/DS Compliance Officer by \$2,500.00, as requested by the MHDS Director.

10. *Adult Probation*

- a. The individual holding the Chief Adult Probation Officer position as of May 7, 2026, shall receive a retention incentive of \$7,000.00.
- b. The individual holding the IPP Coordinator position as of May 7, 2026, shall receive a retention incentive of \$7,000.00.
- c. The individual holding the Administrative Services Coordinator position as of May 7, 2026, shall receive a retention incentive of \$7,000.00.
- d. The individual holding the Part-Time Collections Aide position as of May 7, 2026, shall receive a retention incentive of \$2,000.00.
- e. These incentives shall not increase the annual salaries of the above positions or be included in annual COLA calculations.
- f. These incentives shall be subject to signed agreements stipulating future employment terms.
- g. These incentives shall not be paid until the required agreements are signed.

11. *Prothonotary/Clerk of Courts/Clerk of Orphans Court*

- a. The base rate of the current two (2) Confidential Specialist positions shall be set at \$38,500.00.
- b. Two (2) Confidential Specialist positions shall be created at a base rate of \$38,500.00.
- c. Any current Confidential Specialist hired into the office before September 28, 2026, shall have their salary increased to \$39,575.00.
- d. Any current Confidential Specialist hired into the office on or after September 28, 2026, shall have their salary increased to the new base rate established by this resolution.
- e. Any current Criminal Division Program Specialist or Collections Specialist moving to a Confidential Specialist position shall start at a base rate of \$39,575.00.
- f. The Criminal Division Program Specialist position shall be eliminated once vacated.
- g. The Collections Specialist position shall be eliminated once vacated.

12. *Prothonotary/Clerk of Courts/Clerk of Orphans Court*

Resolution for discussion and possible approval to make the following position changes:

- a. Create six (6) Civil Processor Specialist positions at the salary negotiated in the collective bargaining agreement with Teamsters.
- b. Eliminate six (6) Court Related Specialist positions once vacated.

13. CYS

Resolution for discussion and possible approval to create the following CYS positions due to increased state requirements:

- a. Create one (1) Program Specialist 1 position at the salary established by the collective bargaining agreement with AFSCME.
- b. Create one (1) Program Specialist 2 position at the salary established by the collective bargaining agreement with AFSCME.
- c. At no time shall the CYS office exceed a combined total of four (4) employees serving as Program Specialist 1 and/or Program Specialist 2.

V. NEW BUSINESS

VI. PUBLIC COMMENTS

VII. ADJOURNMENT