

***** Position Opening *****

Lawrence County District Attorney's Office

Assistant District Attorney

Domestic Violence and General Prosecutor

A Lawrence County Assistant District Attorney performs a variety of duties associated with prosecuting criminal cases. In addition to analyzing evidence and deciding when criminal prosecution is warranted, Assistant District Attorneys must also argue cases in court and prosecute violations of the Pennsylvania Crimes Code. One central function of the District Attorney's Office is to pursue justice during the prosecution of violators of criminal laws at all stages of the juvenile and adult court system. This includes the prosecution of domestic violence offenders at indirect criminal complaint hearings, preliminary hearings, trials, appeals, and post-conviction, and federal habeas corpus proceedings. Attorneys from the Lawrence County District Attorney's Office appear in Lawrence County Magisterial District Court, Lawrence County Court of Common Pleas, the Pennsylvania Superior and Commonwealth Courts, and the Pennsylvania Supreme Court. The Lawrence County District Attorney's Office also facilitates and maintains numerous diversionary programs for those charged with a violation of the PA Crimes Code.

Required Skills/Abilities:

- Excellent verbal and written communication skills.
- Excellent interpersonal skills.
- Excellent research skills.
- Excellent organizational skills and attention to detail.
- Excellent time management skills with a proven ability to meet deadlines.

- Strong analytical and problem-solving skills.
- Ability to function well in a high-paced environment.
- Proficient with Microsoft Office or related software.
- Strong foundation with Pa Rules of Evidence.

Education and Experience:

- Graduate of an accredited law school.
- Licensed to practice law in Pennsylvania.
- Non-licensed (in PA) attorneys are not eligible to apply at this time.

The Lawrence County District Attorney's Office is an Equal Opportunity employer.

Please apply at lawrencecountypa.gov under the "Join Our Team Link

or

Directly to Lawrence County District Attorney
430 Court Street
New Castle, PA 16101

**** a cover letter and resume are required****

Salary: The total starting salary is **\$75,000 with full Lawrence County health and employee benefits.**