

LAWRENCE COUNTY SALARY BOARD MEETING
MINUTES OF March 13, 2025

The Lawrence County Salary Board Meeting of Thursday, March 13, 2025, was called to order by **Commissioner Dan Vogler**, at 10:00 am at the Lawrence County Commissioners Meeting Room. Deputy Chief Clerk, Vanessa Bayless called the Roll. Those in attendance were, **Controller David Prestopine, Commissioner Chris Sainato, Commissioner Dan Kennedy, and Debbie Wachter from the New Castle News**. It was stated for the record that the meeting is being taped. Those wishing to speak shall be given five minutes. If they need more time, they are to see the Deputy Chief Clerk at another time and she will arrange for them to meet with the Commissioners. Those speaking are to state for the record their names, addresses and the nature of their business.

GENERAL PUBLIC COMMENTS

An Executive Session meeting was held Thursday, March 6, 2025.

MINUTES

1. January 6, 2025

Moved by Mr. Prestopine, seconded by Mr. Sainato to approve said minutes. Motion carried 4-0.

NEW BUSINESS

**SALARY BOARD
ASSESSOR
R-2025-22**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Assessor's Office would like create a position within its office

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. Create GIS/Professional Appraiser position at a base rate of \$45,000
2. This position will receive a \$3,500 increase upon receipt of a Certified Pennsylvania Evaluator License (CPE)

The Commissioners and Controller will miss JR. He has over 20 years of service to the County. The Commissioners are proud of everything he has done for the County. The Commissioners and Controller wished both JR & Bruce good luck in the future.

Moved by Mr. Prestopine, seconded by Mr. Sainato to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
CYS
R-2025-23**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the AFSCME contract allows for promotions in the within CYS department based on certain criteria, and positions must be created to comply with the contract

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. Create five (5) positions each of Fiscal Operations Officer 1, Fiscal Operations Officer 2, and Fiscal Operations Officer 3
2. At no time shall the CYS office exceed five (5) employees holding the positions as either a Fiscal Operations Officer 1, Fiscal Operations Officer 2, and/or a Fiscal Operations Officer 3
3. Salaries will be paid per the CBA with AFSCME
4. All existing Fiscal Operations Officer positions (1,2, or 3) within the CYS office shall be eliminated
5. This resolution shall be effective January 1, 2025

Moved by Mr. Kennedy, seconded by Mr. Prestopine to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
MHDS
R-2025-24**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge,

County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the AFSCME contract allows for promotions in the within CYS department based on certain criteria, and positions must be created to comply with the contract

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. Create two (2) positions each of Fiscal Operations Officer 1, Fiscal Operations Officer 2, and Fiscal Operations Officer 3
2. At no time shall the MHDS office exceed two (2) employees holding the positions as either a Fiscal Operations Officer 1, Fiscal Operations Officer 2, and/or a Fiscal Operations Officer 3
3. Salaries will be paid per the CBA with AFSCME
4. All existing Fiscal Operations Officer positions (1,2, or 3) within the MHDS office shall be eliminated
5. This resolution shall be effective January 1, 2025

Moved by Mr. Sainato, seconded by Mr. Prestopine to approve said Resolution. Motion carried 4-0.

**SALARY BOARD
Commissioners
R-2025-25**

WHEREAS, Section 1624 of the County Code states that the Salary Board may meet from time to time between Annual Salary Board meetings at the request of any Judge, County Officer, or Executive Head of any separate board, commission, or division to fix compensation of any deputy, assistant, clerk, and employee; and

WHEREAS, the Lawrence County Opioid Advisory Board is recommending to the Lawrence County Salary Board the creation of an administrative position; and

WHEREAS, this position will be funded from the Opioid Settlement Funds distributed to the county; and

NOW, THEREFORE BE IT RESOLVED BY THE LAWRENCE COUNTY SALARY BOARD that:

1. A part-time Opioid Advisory Administrator position be created at a base salary of \$20,000

2. This position shall be eliminated if the Opioid Settlement Funds are no longer available to fund the position.

Discussion was held on the process of hiring the Opioid Advisory Administrator. Some questions were whom does this person report to?

Solicitor Medure said he or she would report to both the Opioid Advisory Board and the Commissioners. Who interviews the applicants? The Opioid Board will interview & present to the Commissioners. Could an existing employee be hired? Yes an existing employee could be hired. Payment would be done quarterly and done through payroll, similar to how the County pays current contractors.

Moved by Mr. Sainato, seconded by Mr. Kennedy to approve said Resolution. Motion carried 4-0.

PUBLIC COMMENT

None

ADJOURNMENT

Motion made by Mr. Kennedy, seconded by Mr. Prestopine to adjourn the Lawrence County Salary Board Meeting dated Thursday, March 13, 2025 at 9:40 AM. Motion carried 4-0.