

RESOLUTION R-2025-248

WHEREAS, the County of Lawrence applies annually to the Department of Community and Economic Development for their Community Development Block Grant allocation, and

WHEREAS, pursuant to Section 504 of the Rehabilitation Act of 1973 and its implementing regulations ("Section 504"), no otherwise qualified individual with a disability shall, solely by reason of his/her disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance, and

WHEREAS, the County of Lawrence does not discriminate in access to, participation in, or treatment, or employment in its programs or activities. The County of Lawrence Section 504 Officer is Rebecca Shaffer. The officer can be reached at: 430 Court Street, New Castle, PA 16101, (724) 656-2144 or via [rshaffer@lawrencecountypa.gov](mailto:rshaffer@lawrencecountypa.gov) and

WHEREAS, grievance procedures for any person who believes that she/he has been discriminated against or denied equal opportunity or access to programs or services may file a complaint, which shall be referred to as a grievance, with the following:

- Lawrence County Department of Planning and Community Development, 430 Court Street, New Castle, PA 16101, 724-656-2144, Fax:724-656-2151, or via email at [rshaffer@lawrencecountypa.gov](mailto:rshaffer@lawrencecountypa.gov)
- U.S. Department Housing and Urban Development FHEO/Region III Office Mid-Atlantic Office, 100 Penn Square East, 12<sup>th</sup> Floor, Philadelphia, PA 19107, 215-861-7643, Fax: 215-656-3449, TTY: 800-927-9275
- U.S. Department of Housing and Urban Development, Pittsburgh FHEO Field Office, Moorhead Federal Building, 1000 Liberty Avenue, Pittsburgh, PA 15222, 412-644-5449 or 412-644-6353, Fax: 412-644-6516, TTY: 800-927-9275

WHEREAS, grievance complaint forms may be requested from the Section 504 Officer contact information, and

WHEREAS, if you're a person with a disability and require a reasonable accommodation, please contact the Section 504 Officer/Agency, and

WHEREAS, if you're Limited English Proficient and require a document translation, please contact the Section 504 Officer/Agency, and

WHEREAS, all residents are hereby notified that Rebecca Shaffer is designated as the Section 504 Officer for County and that any resident that believes they have been discriminated against under any of the above conditions may file a complaint with the 504 Officer at the following address: Rebecca Shaffer, 430 Court Street, New Castle, PA 16101, (724) 656-2144 or via [rshaffer@lawrencecountypa.gov](mailto:rshaffer@lawrencecountypa.gov)

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY OF LAWRENCE COMMISSIONERS  
DESIGNATE REBECCA SHAFFER AS THE SECTION 504 OFFICER.

APPROVED this 21<sup>st</sup> day of August 2025

VOTE: Yeas 2 Nays 0

CERTIFIED this 21<sup>st</sup> day of August 2025

Joseph Venasco, Deputy  
Joseph Venasco, County Administrator



Orig: Planning 8/21/25 VB  
CC: Comms + Cont.